



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

February 5, 2024

DIVISION MEMORANDUM

No. 35, s. 2024

**ADMINISTRATION OF 2023 REGULAR PHILIPPINE EDUCATIONAL
PLACEMENT TEST**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
CID and SGOD Personnel
OSDS Unit Heads
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to the DepEd Memorandum No. 008 s. 2024, this Office through the Bureau of Education Assessment (BEA) announces the **Administration of Regular Philippine Educational Placement Test (RPEPT) on February 11, 2024 at Triangulo Elementary School.**
2. The PEPT is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to access or resume schooling and/or obtain certification of completion by grade level in the DepEd formal system.
3. The target registrants for PEPT are the following:
 - a. Learners from schools without a government permit.
 - b. Learners from nonformal and informal education programs.
 - c. Learners who have incomplete or no record of formal schooling.
 - d. Learners with back subjects.
 - e. Learners who need grade-level standards assessment, and
 - f. Learners who are overage for their grade levels.
4. The Matrix of activities, and requirements for specific types of test registrants are found in Enclosures attached to this Memorandum.
5. No test registration fees shall be collected from the test registrants in reference to DM-CT2023-028.
6. Pursuant to Section 6 (Grade Level Placement Assessment) of DepEd Order No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic education Program, the placement of the Regular PEPT qualifiers shall take effect in the next subsequent school year, not during the current school year when the test was administered.

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06 FEB 2024

DM 31, s. 2019 OM Rev. 01



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7. Examinees whose test score in one subject is lower than 75% may be allowed to retake the failed subtest within six months from the date of examination. On the other hand, examinees whose test scores in two or three subjects are lower than 75% are required to retake all the subtests.
8. A Certificate of Rating (COR) shall be issued to each test-taker. Information regarding the release of results shall be announced in another Memorandum.
9. Expenses relative to the conduct of the activity shall be charged against Downloaded Support Fund subject to the usual accounting and auditing rules and regulations.
10. Immediate dissemination of this Memorandum is desired.




SUSAN S. COLLANO CESO V
Schools Division Superintendent



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Enclosure No.1 of D.M. 35, s. 2024

ADMINISTRATION OF 2023 REGULAR PHILIPPINE EDUCATIONAL
PLACEMENT TEST

A. Matrix of Activities

Schedule of Activities	Activities	Participants/Persons Involved
February 6, 2024 1:30 p.m.	Virtual Orientation on the Administration of Regular PEPT (via Google Meet)	SDS, ASDS, CID Chief DTC Public and Private School Heads/Administrators Room Examiners Technical Working Group
February 7, 2024 1:00-3:00 p.m.	Submission of Documents to the DTC (Division Office)	School Testing Focal Person
1:00-5:00 p.m.	Validation of Documents at SDO Level	DTC RGCs: Romela A. Alcantara, RGC Ma. Victoria Perez, RGC Joy Sinfuego, RGC Mercy Estrella, RGC Krintine Siscar, RGC Romulo DS. Lazaro, RGC
5:00 p.m.	Submission of Documents to BEA	Division Testing Coordinator Division ITO John Mark De Guzman Joy Tuazon
February 8-9, 2024	Preparation of Testing Materials	Division Testing Coordinator Joy Tuazon Dennis Rodriguez
February 10, 2024	Preparation of Testing Room	DTC School Head of Testing Center Support Staff (2)
February 11, 2024 5:00 to 6:00 a.m. 6:30a.m. to 5:30p.m. 5:30 p.m. to 5:45 p.m.	Distribution of Testing Materials Administration of Regular PEPT Retrieval of Test Materials and Dismissal Preparing of Reports and Sealing the ETRE	Executive Committee DTC Secretariat School Head of Testing Center Room Examiners Monitoring Supervisors Health Personnel Support Staff

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B. Requirements for specific types of test registrants

a. For new test-takers

- i. Original and 1 photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar.
- ii. Original and one photocopy of the **permanent school record** (eg. SF10/Form 137) signed by the school principal/registrar/school administrator)
- iii. **Certificate of attendance in intervention programs**, or any proof of schooling (if applicable)
- iv. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- v. One copy of the accomplished **Regular PEPT Registration Form**.

b. For test retakers

- i. Original and one photocopy of the **PEPT Certificate of Rating** (for applicants who need to retake a PEPT subtest)
- ii. Two identical and recently taken 1x1 colored **ID pictures** with name tags
- iii. One copy of the accomplished **PEPT Registration Form**.

C. Registrants must be at least one (1) year overage for their supposed grade level in the formal school system as displayed in the table.

LLC	Normal Age (at the end of SY)	Age on the date of Exam	Grade Level to Take
No Schooling	-	At least 6 yrs old	Kinder
Kinder	6 yrs old	At least 7 yrs old	Grade 1
Grade 1	7 yrs old	At least 8 yrs old	Grade 2
Grade 2	8 yrs old	At least 9 yrs old	Grade 3
Grade 3	9 yrs old	At least 10 yrs old	Grade 4
Grade 4	10 yrs old	At least 11 yrs old	Grade 5
Grade 5	11 yrs old	At least 12 yrs old	Grade 6
Grade 6	12 yrs old	At least 13 yrs old	Grade 7
Grade 7	13 yrs old	At least 14 yrs old	Grade 8
Grade 8	14 yrs old	At least 15 yrs old	Grade 9
Grade 9	15 yrs old	At least 16 yrs old	Grade 10

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